# Annex 7H: Focus group discussion checklist: Displaced adults

**Note to interviewer:**

* Prior to beginning focus group discussions (FGDs), please refer to the guidance for completing focus group discussions in the UMVAT guidance note (Section 3.2.11, STEP 3).
* It is essential to explain to the participants whether the data will be kept confidential or shared, and obtain their consent for the taking of notes.
* Please note that the questions set out below **are not to be used as a questionnaire** - rather they should be considered as guides to cover the main research issues of importance. Interviewers should prioritise thematic areas, or questions, according to the information needs of the assessment, their knowledge of the context, and depending on the direction of the conversations with study participants.
* There are some issues that it is critical to gain a gendered perspective on – such as protection, health, household relationships, access to remittances/credit, child care and vulnerability. It is recommended that these areas be highlighted in FGDs with women.

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| **1. Adults - displaced (separate FGD men and women)** | | | |
| **Theme** | **Question** | **Notes to enumerator** | **Probe** |
| Adults: this tool can be used for in-depth exploration of more sensitive issues, such as around access to services, rights, discrimination and vulnerability, that are difficult to probe through a survey at the level of the household. It looks at these issues across NRC’s core competencies. | | | |
| Overview | What were the reasons why you came to live here in this community? |  | Is it because of: access to services; jobs; security; friends and family live here; other displaced people live here; authorities told them to? |
| Overview | For how long have you been displaced, and how long have you been living in this neighbourhood? |  |  |
| Overview | Since living here, what have been the main challenges and the main opportunities that you have encountered in your neighbourhood? |  | Physical insecurity / lack employment / unfriendly / lack community networks / lack services, eg water, sanitation, electricity, school places, clinics / lack rental shelter, overcrowding. |
| Shelter / HLP | Let’s talk about the place where you live. Where are most displaced people living now, and why? |  | Are most people in official camps, unofficial camps, renting, host family, squatting or building temporary shelter, or living on the street? What are the available housing options for displaced people - stock; volume; can they cope with any more influx? Is the issue lack of suitable accommodation; labour to build, or refusal to rent to the displaced? |
| Shelter/protection | Are there cases of unaccompanied children and where do they live? |  |  |
| Shelter/protection | Are there homeless people in this community or people that have to move around a lot? |  | Are these within the displaced population only or also the host community?  Probe for the reasons why. |
| Shelter / HLP | Are renting arrangements for displaced households the same as for the resident population or are they different? | Only for cases where displaced households in the area are renting from a landlord. | Probe the specific differences - contract type; tenure security; cost of rent. |
| Shelter / protection | Have you heard of cases where displaced households have to provide bribes or additional services to people in return for accommodation? |  | Specific examples - camp; private landlord; host family, nature of the arrangement. |
| Shelter / HLP | Have you heard of cases where displaced households are being evicted from their accommodation? |  | How common is this? Where are they being evicted from and why? |
| Shelter | If displaced people continue to arrive, where will they live? |  | Is there any space? What is the level of overcrowding? Are there plans for or a need to move people to another location? |
| Access to services | Let’s talk about access to services. What services exist in your community and who provides these? |  | Health; education; water; electricity; legal; information. |
| Access to services | Can you tell me about your experiences in accessing these services? |  | Are there any problems? What are the reasons for this - is the problem due to supply side constraints, demand side constraints or discrimination? Are there any differences between men and women, or between different age groups? |
| Access to services | Do men and women have equal access to existing services? If not, what are the differences and the reasons for these? | Women’s group only |  |
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| Access to services | In your opinion which groups in the community have most difficulty in accessing these services? What are the reasons for this? |  | Men; women; boys; girls; older persons; persons with disabilities; particular ethnic or religious groups. Is it because of poor health; mobility; access to money, information or networks; discrimination/norms? |
| Legal assistance | Are there any legal issues hindering your access to services? |  | Lack of documentation preventing youth from accessing education, taking on scholarships, etc.  Access to work – no work permit, no travel permits etc. |
| Access to information | Do you know where to go to seek legal assistance or counselling? |  | Can you access information on these services? How do you access this information (where would you go; what media would you use)? Do you have access to such services? |
| Governance | When there is a problem accessing these services who do you talk to about this? |  | What feedback did you receive and was any action taken? What was the speed of the referral/action? |
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| Governance | How are women being involved in decisions on management of the community or the response to the crisis? |  | Has this involvement changed since the crisis? How did you participate before and how do you participate now? How many of you are engaged in decision making roles?  Are there any fora here where youth can express their opinions? Are these open for all? |
| ICLA | Have there been any arguments or disputes with neighbours, other families or people living in this area? |  | Did this involve host community or just displaced households? What were the reasons?  Are there different types of disputes between different nationalities/groups of the displaced population? |
| ICLA | Who have you talked to or get advice from when these disputes take place? |  | Community leaders; friends and family; local police; government ministry; religious leaders. |
| Livelihoods | Are you able to find the work you want or a qualified to do? |  | Differences between men and women; barriers to employment; differences between displaced and host population. Trends – is this getting worse or better? |
| Livelihoods | Are working arrangements for people who are displaced in this community the same as for people in the resident population or are they different? |  | Probe the specific differences – for example, in contract arrangements, job security; hours of work; pay. |
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| Livelihoods | How do you manage when you can’t find work? |  | Coping strategies. |
| Livelihoods | Are working arrangements for people who are displaced in this community the same as for people in the resident population or are they different? |  | Probe the specific differences – for example, in contract arrangements, job security; hours of work; pay. |
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| Livelihoods | How do you see your future, where do you see yourself living, and why? |  | Are you planning to settle elsewhere; settle here; return to where you came from? Where else would you move to and why? |
| Health / WaSH | What are the main health problems in the community? |  | Are they related to living conditions / food consumption / water? Are there problems with mental health issues? Are there any differences in health problems according to gender / according to age / for new arrivals? |
| Health / livelihoods | How do health problems affect household’s ability to earn a living or access services? |  |  |
| Health | How is the situation for the host community, do they have the same experiences as you? |  | Probe for similarities and differences in access to health services, health issues. |
| Health / livelihoods | How are people coping with these health problems? |  | Are they seeking treatment; how are they meeting these costs? |
| Protection & governance | In your opinion which groups in the community are most affected by the current crisis and why? |  | Men; women; boys; girls; older persons; persons with disabilities; particular ethnic or religious groups. Is it because of poor health; mobility; access to money, information or networks; discrimination/norms? |
| Protection & governance | Do you feel safe in this community? Why do you feel safe / do not feel safe? |  | Are these the same for young people in the host community? |
| Protection/GBV | Where do you feel unsafe - what are the typical situations? | Probe issues relating to gender only in women's group | Such as firewood collection, night time latrine use, travelling to work, using public spaces etc. |
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| Protection/GBV | Can you tell me about any individuals or groups with specific problems or protection risks? | Probe issues relating to gender only in women's group | Disabled people, unaccompanied children, elderly people, women. |
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| Protection/GBV | Have you spoken to anyone about this? |  | Who have you spoken with? Was this helpful? (Why/ why not)? |
| If you wanted to discuss this with anyone neutral outside your family/ friends would you know whom to contact? |
| Protection & governance | Are there any government security force or military patrolling in your area and what do they do? |  | Do you feel safe? What is your opinion about them, and why? |
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| Protection / Education | Is it safe for the children to travel to school? |  |  |
| Protection / Education | Have any services been attacked in the past? |  |  |
| Assistance / social inclusion | Who do you turn to for assistance when it’s needed? |  | Social networks / host community/other refugees/other IDPs/government/ humanitarian agencies. |
| Assistance / social inclusion | Are there particular groups who struggle to access assistance, and why? |  | IDPs/refugees/poor host – ethnic groups / particular genders / disabled  Is this due to marginalisation, discrimination, lack of social networks, lack of information, mobility restrictions, health. |
| Assistance | Have there been any changes in the type and level of assistance displaced households are receiving? |  | From social networks/host community/other refugees/other IDPs/government/ humanitarian agencies. |
| Assistance | What is accepted community practice for who in the family receives assistance on behalf of the family? |  | Can men and women access assistance equally? |
| Assistance | Have there been any disputes arising from assistance being delivered to particular households, or another member of the family (eg always to the woman?) |  | Is host community excluded from assistance and is this a problem? Is there any problem with women receiving assistance? |
| Assistance | On reflection of the various subjects we have discussed, which problems do you feel are of greatest importance? |  | Prompts – conflict/tensions; discrimination; influx of displaced persons; protection issues; economic problems; inadequate access to food; sources of income/access to jobs; inadequate shelter; inadequate access to water or sanitation; conflict related to property; access to education; access to healthcare; lack of documents.  Of the difficulties identified, which affect women more than men? |
| Assistance | What kind of assistance or support do you think is needed to address these? |  | Support to access food; support with rent; tools/stocks / credit to re-start a professional activity; training for a new activity; basic household items and winterisation support; improvements or enlarging shelter; construction of water and sanitation structures; support with school fees;  support with healthcare costs; legal support; representation with government / community;  support gaining civil documentation; legal and collaborative dispute mechanism. |
| Closing question | Thank you all for the discussion. Is there anything else that you would like to share with us that we have not asked? Do you wish to ask us any questions? |  |  |